

THE MARIN WILDFIRE PREVENTION AUTHORITY
FINANCE COMMITTEE MEETING
2:00 p.m. Wednesday, February 17, 2021
Via teleconference due to Coronavirus (COVID-19)
MINUTES

1. Call to Order. Director Hilliard called the meeting to order at 2:02 p.m.

2. Roll Call.

Directors – In Attendance: Bruce Goines (Novato Fire), Rachel Kertz (San Rafael), David Kimball (Bollinas Fire District), Cathryn Hilliard (Southern Marin Fire), Tom Finn (Sleepy Hollow), Jason Weber (County of Marin), Dan Schwarz (Larkspur)

Staff in Attendance: Executive Officer Mark Brown, MWPA Treasurer Alyssa Schiffmann

3. Agenda Adjustments

There were no adjustments.

4. Open Time for Public Expression.

There were no comments.

5. Finance Committee Chair and Vice Chair

Executive Officer Brown presented the staff report.

M/s, Hilliard/Goines, motion to elect Committee member Kertz to serve as Chair and Committee member Finn as Vice Chair.

Ayes: All

Director Hilliard opened the meeting to public comments.

There were no comments.

Director Hilliard closed the meeting to public comments.

The Committee thanked Committee member Hilliard for serving as Chair.

6. MWPA 21-22 Annual Budget Planning

a. MWPA 21-22 Annual Budget Planning

b. Fiscal Year 22 MWPA Budget Draft 2-11-21

c. MWPA Measure C Annual Report 2020-21 Final

Executive Officer Brown presented a staff report.

Executive Officer Brown and MWPA Treasurer Schiffmann answered questions from the Finance Committee.

Chair Kertz opened the meeting to public comments.

Mr. Woody Elliott asked why environmental compliance monitoring was zeroed out under the Core Programs. Executive Officer Brown stated environmental compliance will be built into the core costs.

Chair Kertz closed the meeting to public comments.

The Finance Committee had comments.

Executive Officer Brown stated the Operations (OPS) Committee and the Advisory/Technical Committee will work through the numbers for the five geographical areas and refine the projects. The OPS Committee will approve the projects and the associated costs and then submit that to the Finance Committee. The goal is for the Board to approve the Budget and Work Plan no later than the June meeting.

7. Informational Items

Chair Kertz asked about the Finance Policies that were in place. Executive Officer Brown stated they could discuss this off-line.

8. Committee Members Request Future Agenda Items

There were no additional requests

9. Adjourn- Chair Kertz adjourned the meeting at 2:56 p.m.

Respectfully submitted,

Toni DeFrancis,
Recording Secretary