



## EXECUTIVE COMMITTEE AGENDA

Thursday June 3, 2021

10:00 AM

<https://zoom.us/j/99385985130> Or Telephone: 669-900-6833 Meeting ID: 993 8598 5130 For those joining by phone use: \*9 to "raise your hand" and \*6 to mute/unmute ATTENTION: This will be a virtual meeting of the Executive Committee of the Marin Wildfire Prevention Authority pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There will not be a public location for participating in this meeting, but any interested member of the public can participate telephonically by utilizing the dial-in information printed on this agenda.

**1. Call to order.**

**2. Roll Call.**

*Bruce Goines*

*Dennis Rodoni*

*Sashi McEntee*

*Julie McMillan*

*Rachel Kertz*

**3. Agenda Adjustments.**

**4. Open time for public expression.**

*The public is welcome to address the Executive Committee at this time on matters not on the agenda that are within the jurisdiction of the Committee. Please be advised that pursuant to the Government Code Section 54954.2, the Committee is not permitted to discuss or take action on any matter not on the agenda. Comments may be no longer than three minutes and should be respectful to the community. **Please silence your cell phones during the meeting / mute your microphone when not reporting out.***

**5. Executive Officer's Report - Verbal Report.**

*Information Only, such as information about Marin/Statewide Wildfire Status Update, Executive and Finance Committee Updates.*

**6. Consent Calendar.**

*The opportunity for public comment on consent agenda items will occur prior to the Executive*

*Committee's discussion of the consent agenda. The Committee may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any committee or staff member, for separate discussion and vote.*

- a. Approve May 6, 2021 Executive Committee Meeting Minutes  
[MWPA EXEC COMM 5-6-21.pdf](#)

**7. Board of Directors Meeting Agenda Review.**

- a. June 17, 2021 Board of Directors Meeting Draft Agenda  
*Recommendation: provide staff feedback and input for the June 17, 2021 Board of Directors Agenda.*  
[MWPA Board of Directors - Draft Agenda 6-17-2021.pdf](#)

**8. Information Items.**

**9. Committee Members Request Future Agenda Items.**

**10. Adjourn.**

***In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the MWPA at 415-539-MWPA (6972). Notification at least 48 hours prior to the meeting will enable the Agency to make reasonable accommodation to help insure accessibility to this meeting.***

*Any writings or documents provided to a majority of the Executive Committee regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at 28 Liberty Ship Way, Suite 2800, Sausalito CA 94965. \*Note as of 4/30/20 offices are closed to the public. Therefore, documents will be made available upon request and will be available online at [www.marinwildfire.org](http://www.marinwildfire.org)*

*Notice is hereby given that the Executive Committee may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in Court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Committee meeting. Judicial review of an administrative decision of the Executive Committee must be filed with the Court not later than the 90th day following the date of the Committee meeting decision (Code of Civil Procedure Section 1094.6)*

*I certify that this agenda was posted on the Public Notice Bulletin Board on or before Monday, May 31, 2021 at 10:00.*



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Mark Brown, Executive Officer

THE MARIN WILDFIRE PREVENTION AUTHORITY  
EXECUTIVE COMMITTEE MEETING  
10:00 a.m. Thursday, May 6, 2021  
Via teleconference due to Coronavirus (COVID-19)  
MINUTES

1. Call to Order. President Goines called the meeting to order at 10:00 a.m.

2. Roll Call.

Directors – In Attendance: Bruce Goines (Novato Fire), Dennis Rodoni (County of Marin), Julie McMillan (Ross), Rachel Kertz (San Rafael), Sashi McEntee (Mill Valley)  
Staff in Attendance: Executive Officer Mark Brown

3. Agenda Adjustments.

There were no adjustments.

4. Open Time for Public Expression.

There were no comments.

5. Presentations

a. Environmental Consulting Proposal Presentations

Executive Officer Brown presented a staff report.

b. Ascent Environmental

Mr. Curtis Alling and Ms. Lilly Bostrom gave a PowerPoint presentation that included the following: 1) Ascent Team; 2) Highlights of Relevant Experience; 3) Environmental Compliance Approach; 4) Compliance Best Practices- Templates, Tools, Training; 5) Comparison of CEQA Documents.

The team answered questions from the Committee regarding their relationship with other environmental stakeholders, whether their work been subject to litigation and the outcomes, any conflicts of interest with any of the stakeholders, their experience dealing with an agency that has a multitude of partners, how they would create efficient processes and control costs, the timing and triggers of a programmatic EIR, and how prepared they are to deal with a diverse group of entities.

c. Panorama Environmental

Ms. Tania Treis, representing Panorama Environmental, and Ms. Debbie Montana, representing Sequoia Ecological Consulting, gave a PowerPoint presentation that included the following: 1) Wildfire Prevention/Hazard Mitigation Projects; 2) This Work is Critical; 3) The

Panorama Team; 4) Our Experience is Direct and Local; 5) The Importance of Local; 6) Highlights of Our Approach; 7) Why the Panorama Team?

The team answered questions regarding their relationship with other environmental stakeholders, whether their work has been subject to litigation and the outcome, how they will deal with multiple agencies, their experience with the different levels of CEQA sophistications, how they would create an effective process and control costs, and the timing and triggers of a programmatic EIR.

President Goines opened the meeting to public comments.

Ms. Belle Cole, representing OFA Marin, asked how the firms would deal with carbon management and how they would optimize carbon sequestration and minimize greenhouse gas emissions at all stages of management.

Mr. Curtis Alling, representing Ascent Environmental, stated a major practice of his firm is climate action planning and establishing thresholds for carbon emissions.

President Goines closed the meeting to public comments.

Committee member McMillan pointed out what the two firms bring to the table and stated she was torn.

Committee member McEntee stated she is leaning towards Panorama Environmental- the small, scrappy firm that has worked with MMWD. She noted they could not make a wrong decision since both firms were highly qualified.

Committee member Kertz stated both firms provide a huge amount of experience. She was leaning towards Ascent Environmental due to its experience with complex litigation.

Committee member Rodoni stated the voters expect efficiency and wise spending of funds. It seemed that Panorama Environmental would be more efficient and mindful of costs. He liked the local aspect.

President Goines stated Panorama Environmental could bring bilingual communication to the community and workforce. However, he could support either firm.

Executive Officer Brown stated he and Planning and Program Director Crealock are convinced they could work well with either firm.

M/s, Kertz/Rodoni, to approve Panorama Environmental as the MWPA CEQA consulting firm.  
AYES: All

Committee member McEntee left the meeting.

6. Executive Officer's Report

Executive Officer Brown presented a staff report that included the following: 1) There was a small fire in West Marin this morning; 2) Red Flag conditions in the month of May are uncommon; 3) The Marin County Board of Supervisors passed a Resolution supporting Wildfire Prevention Week; 4) FIRESafe Marin Community Workshops started last night; 5) Workshops in July will be focused on the Fiscal Year 2021/22 Work Plan; 6) A deliberative process has been developed for reviewing the Work Plan- areas of concern, along with a rough budget number, will be presented to the Board, and once the environmental compliance is done along with public vetting then it would come back to the Board as a project that could be approved; 7) Project proposals that do not need environmental compliance will also be approved by the Board; 8) A Special Meeting of the Board might be needed to review the Work Plan; 9) The Finance Committee will be looking at the budget process for the Work Plan; 10) The Citizens' Oversight Committee continues to work on its Policies and Procedures in coordination with its Bylaws; 11) The first round of the Brown Act Training occurred; 12) Work on the Ecologically Sound Practices (ESP) and Best Management Practices (BMP) continues with vetting happening soon; 13) Planning and Program Director Krelock will be working on the project tracking software and creating visual representations of projects; 14) A partnership is being formed (including the Golden Gate National Parks Conservancy) to create a one-stop shop for all land management agencies in Marin to track vegetation management projects.

Executive Officer Brown answered questions regarding the Work Plan's two-step process.

President Goines opened the meeting to public comments.

There were no comments.

President Goines closed the meeting to public comments.

#### 7. Consent Calendar

- a. Approve April 1, 2021 Executive Committee Minutes
- b. Approve April 7, 2021 Special Meeting of Executive Committee

President Goines opened the meeting to public comments.

There were no comments.

President Goines closed the meeting to public comments.

M/s, Rodoni/Kertz, to approve the Consent Calendar as submitted.  
AYES: All

#### 8. Staff Reports

- a. MWPA Legislative and Agency Policy Support Guidelines

Executive Officer Brown presented a staff report. He worked with Legal Counsel Acevedo and Mr. Bill Keene on the document. He noted several edits.

Executive Officer Brown answered questions regarding whether the document would be presented to the Board President for his signature. There was a suggestion about several of the changes.

President Goines opened the meeting to public comments.

There were no comments.

President Goines closed the meeting to public comments.

Executive Officer Brown stated he would make the suggested edits by the Board.

#### b. Parcel Tax Levy Inflation Adjustment

Executive Officer Brown presented a staff report and stated the recommendation is to not adjust the levy.

Executive Officer Brown answered a question regarding whether this is done on an annual basis or if there is a cumulative clause.

#### c. Low-Income Senior Tax Exemption- Positive Contact of Receipt of Application

Executive Officer Brown presented a staff report. He had a very productive discussion with Ms. Mimi Williard, representing the Coalition of Sensible Taxpayers, who had some helpful suggestions. He was recommending that notifications be sent via United States Postal Service and not by emails.

Executive Officer Brown answered questions regarding other tracking mechanisms and the cost of notifications.

President Goines opened the meeting to public comments.

There were no comments.

President Goines closed the meeting to public comments.

Committee member Rodoni asked if it made sense to track this for one more year and see if it remains an issue.

Committee member McMillan suggested highlighting a phone number and telling people to call the MWPA office. She did not think this was a large issue. Committee member Kertz agreed.

### 9. Board of Directors Meeting Agenda Review

Executive Officer Brown presented a staff report.

There were no questions or comments from the Committee.

President Goines opened the meeting to public comments

There were no comments.

President Goines closed the meeting to public comments.

#### 10. Informational Items

There were no informational items.

#### 11. Committee Member Request Future Agenda Items

There were no requests.

#### 12. Adjournment- President Goines adjourned the meeting at 12:29 p.m.

Respectfully submitted,

Toni DeFrancis,  
Recording Secretary



## MWPA BOARD OF DIRECTORS AGENDA

Thursday June 17, 2021

3:00 PM

<https://zoom.us/j/93068198420>

Or Telephone:

669-900-6833

Meeting ID: 930 6819 8420

For those joining by phone use: \*9 to “raise your hand” and \*6 to mute/unmute

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**1. Call to order.**

**2. Roll Call.**

David Kimball	Barry Evergettis	Mark White
Sashi McEntee	Bill Shea	Bob Ravasio
Rachel Kertz	Paul Jeschke	Barbara Coler
Gabe Paulson	Bruce Goines	Julie McMillan
Dennis Rodoni	Tom Finn	Steve Burdo
Kathryn Donohue	Cathryn Hilliard	

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- a. Approve May 20, 2021 Board of Director Meeting Minutes
- b. Approve May 27, 2021 Board of Director Special Meeting Minutes

**7. Staff Reports.**

- a. Finance Staff Report  
*Recommendation: receive report.*

**8. Committee Reports.**

- a. FIRESafe MARIN  
*Recommendation: receive report.*
- b. Advisory/Technical Committee  
*Recommendation: receive report.*
- c. Operations Committee  
*Recommendation: receive report.*

**9. Information Items.**

- a. Acknowledge May 6, 2021 Executive Committee Special Meeting Minutes
- b. Acknowledge May 21, 2021 Operations Committee Minutes
- c. Acknowledge May 26, 2021 Citizens' Oversight Committee Minutes
- d. Acknowledge May 14, 2021 Finance Committee Minutes

**10. Action Items**

- a. Elect Board President and Vice President for 2021/22  
*Recommendation: nominate and elect Board President and Vice President for 2021/22.*

b. Board Retreat Part V

*Recommendation: that the Board of Directors review notes from the MWPA Board of Directors Remote Retreat, review, discuss example objectives and provide feedback to staff for the development of additional objectives.*

**11. Board Members Request Future Agenda Items.**

**12. Adjourn.**

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*I certify that this agenda was posted on the Public Notice Bulletin Board on or before **day, month, year** at **time**.*



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Mark Brown, Executive Officer