



## TECHNICAL ADVISORY COMMITTEE AGENDA

Monday April 26, 2021

10:00 AM

<https://zoom.us/j/98223339607>

Or Telephone:

669-900-6833

Meeting ID: 930 6819 8420

For those joining by phone use: \*9 to “raise your hand” and \*6 to mute/unmute

**ATTENTION:** This will be a virtual meeting of the Technical Advisory Committee of the Marin Wildfire Prevention Authority pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There will not be a public location for participating in this meeting, but any interested member of the public can participate telephonically by utilizing the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, she/he/they should contact Mark Brown at [mbrown@marinwildfire.org](mailto:mbrown@marinwildfire.org)

**1. Call to order.**

**2. Roll Call.**

Steve Marcotte	David Taylor	Todd Lando
Quinn Gardner	Lynn Osgood	Ray Moritiz
Ruben Martin	John Hanley	Dan Mahoney
Jordan Reeser	Fred Hilliard	Sean Condry
Larry Pasero	Jesse Peri	

**3. Agenda Adjustments.**

**4. Executive Officer's Report - Verbal Report.**

*Information Only, such as information about Marin/Statewide Wildfire Status Update, Executive and Finance Committee Updates.*

**5. Consent Calendar.**

*The opportunity for public comment on consent agenda items will occur prior to the Committee's discussion of the consent agenda. The Committee may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Committee or staff member, for separate discussion and vote.*

- a. Approve minutes from the 4/8/2021 Advisory/Technical Committee  
[MWPAADVTECH 4-8-21.pdf](#)

**6. Committee Reports.**

- a. 2021 Work Plan review by Geographic Area

**7. Information Items.**

**8. Committee Members Request Future Agenda Items.**

**9. Adjourn.**

**10. *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the MWPA at 415-539-MWPA (6972). Notification at least 48 hours prior to the meeting will enable the Agency to make reasonable accommodation to help insure accessibility to this meeting.***

*Any writings or documents provided to a majority of the Technical Advisory Committee regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at 28 Liberty Ship Way, Suite 2800, Sausalito CA 94965. \*Note as of 4/30/20 offices are closed to the public. Therefore, documents will be made available upon request and will be available online at [www.marinwildfire.org](http://www.marinwildfire.org)*

*Notice is hereby given that the Technical Advisory Committee may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in Court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Committee meeting. Judicial review of an administrative decision of the Technical Advisory Committee must be filed with the Court not later than the 90th day following the date of the Committee meeting decision (Code of Civil Procedure Section 1094.6)*

*I certify that this agenda was posted on the Public Notice Bulletin Board on or before April 23, 2021 at 10:00 AM.*



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Mark Brown, Executive Officer

THE MARIN WILDFIRE PREVENTION AUTHORITY  
ADVISORY/TECHNICAL COMMITTEE MEETING  
2:00 p.m. Thursday, April 8, 2021  
Via teleconference due to Coronavirus (COVID-19)  
MINUTES

1. Call to Order- Chair Martin called the meeting to order at 2:00 p.m.

2. Roll Call

Committee members – In Attendance: Steve Marcotte (Bolinis and Inverness), Larry Pasero (Kentfield Fire), Lynn Osgood (Novato Fire), Bob Sinnott (San Rafael and Marinwood), Fred Hilliard (Southern Marin Fire and Mill Valley), Ruben Martin (Larkspur), Todd Lando (Corte Madera), Jordan Reeser (County of Marin), Sean Condry (San Anselmo), Jesse Peri (Stinson Beach), Dan Mahoney (Ross), John Hanley (Sleepy Hollow Fire)

Committee members- Absent: David Taylor (Muir Beach), Ray Moritz (Fairfax)

Staff in Attendance: Executive Officer Mark Brown

3. Agenda Adjustments

Executive Officer Brown stated Open Time for Public Comments should be added to the agenda prior to the Executive Officer's Report.

4. Open Time for Public Comments

There were no comments.

5. Executive Officer's Report

Executive Officer Brown reported on the following: 1) The Executive Committee meeting; 2) Presentation on North Ops, Fire Season 2021, Early Analysis; 3) Board meeting and work on Goals and Values, Mission Statement and Vision Statement were approved; 4) Citizens' Oversight Committee meeting and Draft Bylaws, working on Policies and Procedures; 5) Finance Committee will meet when Work Plan is finished; 6) They are down to two candidates for the Planning and Program Manager position.

There were no questions from the committee.

6. Project Work Plan Forms Review

a. Environmental Documentation for a Categorically Exempt Project

b. MWPA Project Form 2021

Chair Martin presented a report and thanked Committee member Osgood for the time she spent on these forms. Committee member Osgood gave a PowerPoint presentation and described the contents of the forms. The additional questionnaire is for the vegetation management projects.

She answered questions about cost descriptions, who fills out the forms (local agency vs. Fire Departments) and when, how the forms are being used, if local and MWPA money could be used to repair non-maintained roads for fire egress/evacuation, mapping software, the format of the form (PDF) and whether or not to use a different electronic format, program vs. project documentation, how the form passes through the various committees before it turns into an approval, and who is the Lead Agency for Core Projects vs. Local Mitigation Projects.

Chair Martin opened the meeting to public comments.

There were no comments.

Chair Martin closed the meeting to public comments.

7. Project Work Plans Timeline  
a. MWPA Core Project Forms and Timelines

Chair Martin presented a staff report and noted the MWPA hierarchy was as follows: Board of Directors, Operations (OPS) Committee, and then the Technical Advisory Committee. The goal is to have the Work Plans submitted to the OPS Committee for the first round of review. The OPS Committee has a small ad hoc committee that will do the initial review of Core Projects. Once approved by the OPS Committee the project is submitted to the Board of Directors for review and approval.

Executive Officer Brown noted the Technical Advisory Committee should hold a public meeting listing all the projects for public review and comment prior to submittal to the OPS Committee. The public meeting could be held on Monday, April 26<sup>th</sup>. Submissions should be sent to Chair Martin by noon of that day. The goal is to take this information to the OPS Committee in May and the Board of Directors during its budget process.

Chair Martin opened the meeting to public comments.

There were no comments.

Chair Martin closed the meeting to public comments.

8. Information Items

There were no comments.

9. Committee members Request Future Agenda Items

Chair Martin stated he would work with Executive Office Brown on a meeting schedule.

10. Adjournment- Chair Martin adjourned the meeting at 2:58 p.m.

Respectfully submitted,  
Toni DeFrancis, Recording Secretary