



## MWPA BOARD OF DIRECTORS AGENDA

Thursday August 20, 2020  
3:00 pm

<https://zoom.us/j/99012063571>

Webinar ID: 990 1206 3571  
Phone 929-205-6099

For those joining by phone use: \*9 to “raise your hand” and \*6 to mute/unmute

**ATTENTION:** This will be a virtual meeting of the Board of Directors of the Marin Wildfire Prevention Authority pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There will not be a public location for participating in this meeting, but any interested member of the public can participate telephonically by utilizing the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jason Weber at [jweber@marincounty.org](mailto:jweber@marincounty.org)

**1. Call to order.**

**2. Roll Call**

David Kimball  
Sashi McEntee  
Gary Phillips  
Gabe Paulson  
Dennis Rodoni  
Kathryn  
Donohue

Steve  
Gerbsman Leah  
Green Leighton  
Hills Bruce  
Goines Tom  
Finn Cathryn  
Hilliard

Mark White  
Bob Ravasio  
Barbara  
Coler Julie  
McMillan  
Steve Burdo

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**3. Agenda Adjustments.**

- 4. Open time for public expression. *The public is welcome to address the Board of Directors at this time on matters not on the agenda that are within the jurisdiction of the Board. Please be advised***

*that pursuant to Government Code Section 54954.2, the Board is not permitted to discuss or take action on any matter not on the agenda. Comments may be no longer than three minutes and should be respectful to the community. **Please silence your cell phones during the meeting / mute your microphone when not reporting out.***

**5. Executive Officer's Report – Verbal Report.**

**6. Consent Calendar.**

*The opportunity for public comment on consent agenda items will occur prior to the Board's discussion of the consent agenda. The Committee may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Committee or staff member, for separate discussion and vote.*

- a. Approve July 16, 2020 MWPA Board of Directors meeting minutes.

[6a-MWPA Board Meeting Minutes 7.16.20](#)

- b. Consider Approval of an Agreement for Interim Executive Officer professional services.

[6b-MWPA Interim Exec Officer Staff Rpt 8.20.20](#)

- c. Consider Approval of Agreements with Colantuono, Highsmith & Whatley and Burke, Williams & Sorensen for specialized legal services.

[6c-MWPA Specialized Legal Services Staff Rpt 8.20.20](#)

[6c,1-MWPA Colantuono LSA](#)

[6c,2-MWPA Burke Williams Sorensen LSA](#)

- d. Consider Adoption of Resolution No. 20-06 Ratifying the Calculation Method used for the MWPA Special Parcel Tax

[6d-MWPA Ratify Calc Method for Special Tax Staff Rpt 8.20.20](#)

[6d,1-Res No. 20-06 Ratifying Calc Method for Special Tax 8.20.20](#)

[6d,2-MWPA Given Email Property Tax Characteristics Attached or Detached Garage Square Footage](#)

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- e. Authorize President to Consent to Concurrent Representation by Epstein + Holtzapple among the MWPA, the City of San Rafael and the Town of San Anselmo

[6e-MWPA Concurrent Legal Consent Staff Rpt 8.20.20](#)

[6e,1-MWPA San Anselmo Consent to Joint Representation](#)

[6e,2-MWPA San Rafael Consent to Joint Representation](#)

- f. Accept Update on Financial and Administrative Support Services.

[6f-MWPA Financial & Admin Support Update Staff Rt 8.20.20](#)

[6f,1-MWPA FY 21 Budget Report](#)

[6f,2-MWPA Balance Sheet to August 17, 2020](#)

[6f,3-MWPA Expense Detail](#)

*Recommendation: That the Board of Directors approve the Consent Calendar.*

## **7. Old Business.**

### **Consider Adoption of MWPA ByLaws.**

[7-MWPA ByLaws Staff Rpt 8.20.20](#)

[7,1-MWPA Bylaws 8.20.20](#)

*Recommendation: That the Board of Directors adopt the MWPA ByLaws, and request nominations from the members of the Board of Directors to serve on the Executive Committee and the Finance Committee, with appointments expected in September 2020.*

## **8. New Business.**

None.

## **9. Committee Reports.**

- a. Operations Committee Update – Verbal Report
- b. FIRESafe Marin Program of Work and Projects Update – Verbal Report

## **10. Information Items.**

## **11. Board Members Request Future Agenda Items**

## **12. Adjourn.**

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***In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the MWPA at 415-539-MWPA (6972). Notification at least 48 hours prior to the meeting will enable the Agency to make reasonable accommodation to help insure accessibility to this meeting.***

*Any writings or documents provided to a majority of the Board of Directors regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at 33 Castlerock Ave. Woodacre CA 94973 \*note as of 4/30/20 offices are closed to the public documents will be made available upon request and will be available online at [www.marinwildfire.org](http://www.marinwildfire.org)*

*Notice is hereby given that the Board of Directors may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in Court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Board of Directors must be filed with the Court not later than the 90th day following the date of the Board meeting decision (Code of Civil Procedure Section 1094.6)*

*I certify that this agenda was posted on the Public Notice Bulletin Board on or before Monday, August 17, 2020 at 3:00 pm.*



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Jean A Bonander, Interim Executive Officer