



MWPA BOARD OF DIRECTORS AGENDA

Thursday October 15, 2020

3:00 pm

<https://zoom.us/j/95535984466>

Or Telephone:

669-900-6833

Meeting ID: 955 3598 4466

For those joining by phone use: *9 to "raise your hand" and *6 to mute/unmute

ATTENTION: This will be a virtual meeting of the Board of Directors of the Marin Wildfire Prevention Authority pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There will not be a public location for participating in this meeting, but any interested member of the public can participate telephonically by utilizing the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, she/he/they should contact Mark Brown at mbrown@marinwildfire.org

1. Call to order.

2. Roll Call.

David Kimball
Sashi McEntee
Gary Phillips
Gabe Paulson
Dennis Rodoni
Kathryn Donohue

Barry Evergettis
Leah Green
Leighton Hills
Bruce Goines
Tom Finn
Cathryn Hilliard

Mark White
Bob Ravasio
Barbara Coler
Julie McMillan
Steve Burdo

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3. Agenda Adjustments.

4. Open time for public expression. *The public is welcome to address the Board of Directors at this time on matters not on the agenda that are within the jurisdiction of the Board. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to discuss or take action on any matter not on the agenda. Comments may be no longer than three minutes and should be respectful to the community. **Please silence your cell phones during the meeting / mute your microphone when not reporting out.***

5. Executive Officer's Report – Verbal Report.

Information Only, such as information about Marin/Statewide Wildfire Status Update, Executive and Finance Committee Updates

6. Consent Calendar.

The opportunity for public comment on consent agenda items will occur prior to the Board's discussion of the consent agenda. The Committee may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Committee or staff member, for separate discussion and vote.

- a. Approve September 17, 2020 MWPA Board of Directors Meeting minutes.
- b. Accept August 10, 2020 and September 28, 2020 Summary Notes from MWPA Citizens' Oversight Committee (COC) Subcommittee Meetings.
- c. Accept the Update on Financial and Administrative Support Services, and Adopt Resolution No. 20-08 Authorizing the Executive Officer to Establish a Banking Relationship with the Bank of Marin
- d. Approve Resolution No. 20-09, Authorizing the Executive Officer to Execute an Agreement with Badawi & Associates for Independent Audit Services for the FY2020-21, ending June 30, 2021.
- e. Authorize Agreement with Burke, Williams and Sorensen for Labor and Employment and Specialized Legal Services.
- f. Accept MWPA – FIRESafe Marin Agreement for \$1,371,283 for services through June 30, 2021.
Recommendation: That the Board of Directors approve the Consent Calendar.

7. Appoint Nine (9) Members to the MWPA Citizens' Oversight Committee.

Recommendation: That the Board of Directors approve the recommendations of the MWPA COC Subcommittee to fill nine (9) positions on the MWPA Citizens' Oversight Committee.

8. Update on Senior Low Income Exemption Process.

Recommendation: That the Board of Directors hear the report and authorize staff to evaluate the requests for late filed exemptions and an appeal process.

9. Consider and Approve a Draft Request for Proposal (RFP) for Environmental Consulting Services.

Recommendation: That the Board of Directors consider and approve the draft RFP for Environmental Consulting Services for the MWPA, and authorize staff to issue the RFP based on the recommended timeline.

10. Consider and Approve MWPA's Retention of Specialized Environmental Legal Counsel Services to assist with MWPA Environmental Consulting Services.

Recommendation: That the Board of Directors consider and then authorize staff to retain specialized Environmental Legal Counsel Services to assist with the MWPA Environmental Consulting Services.

11. MWPA Administrative and Financial Business Plan through December 31, 2020.

Recommendation: Review and approve draft Administrative and Financial Business Plan for MWPA through December 31, 2020.

12. Committee Reports.

- a. Operations Committee Update – Report (Includes the Evacuation Plan Update)
- b. FIRESafe Marin Program of Work and Projects Update – Report

13. Information Items.

14. Board Members Request Future Agenda Items.

15. Adjourn.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the MWPA at 415-539-MWPA (6972). Notification at least 48 hours prior to the meeting will enable the Agency to make reasonable accommodation to help insure accessibility to this meeting.

*Any writings or documents provided to a majority of the Board of Directors regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at 28 Liberty Ship Way, Suite 2800, Sausalito CA 94965. *Note as of 4/30/20 offices are closed to the public. Therefore, documents will be made available upon request and will be available online at www.marinwildfire.org*

Notice is hereby given that the Board of Directors may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in Court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Board of Directors must be filed with the Court not later than the 90th day following the date of the Board meeting decision (Code of Civil Procedure Section 1094.6)

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I certify that this agenda was posted on the Public Notice Bulletin Board on or before Monday, October 12, 2020 at 3:00 pm.

A handwritten signature in blue ink, appearing to read "Jean A Bonander". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jean A Bonander, on behalf of Mark Brown, Executive Officer